

**Ordinance 703  
as Amended  
CHAPTER 11 ESTABLISHMENT OF AN HISTORICAL COMMISSION**

The following amendments are made to Chapter 11, Sections 1 - 4 of the Darby Borough Code of Ordinances and replaces Sections 11-1 through 11-4 inclusive.

**SECTION 11-1 HISTORICAL BOARD ESTABLISHED,  
MEMBERSHIP, TERMS OF OFFICE**

An Historical Commission is hereby established by the Borough of Darby to be composed of seven (7) members, who shall be residents of the Borough, appointed by Darby Borough Council. The membership of the Board shall be as follows:

One member shall be a Registered Architect; one shall be a Licensed Real Estate Broker; one shall be the Building Inspector and four (4) shall be persons with knowledge or and interest in the preservation of the Historic Resources of the Borough of Darby. The resumes evidencing the qualifications of the members shall be filed with the Borough Secretary. In the event a registered architect and/or a licensed real estate broker who is also a resident of the Borough of Darby cannot be appointed to serve or is unwilling to serve on the Historical Commission, Council may appoint a registered architect and/or a licensed real estate Broker who is not a resident of the Borough but who otherwise meets the qualifications to serve on the Historical Commission. In the event a Borough resident who is a registered architect and/or licensed real estate broker desires to serve on the Historical Commission, that individual(s) shall be given preference over non-Borough residents applying for the same position.

The Terms of the first members shall be so fixed that no more than two (2) members shall be replaced or reappointed during any one calendar year. Their successors shall serve for a term of five (5) years. The position of any member of the Commission appointed in his/her capacity such as a Registered Architect, a Licensed Real Estate Broker, or Building Inspector who ceases to be so engaged shall be automatically considered vacant. An appointment to fill a vacancy shall be only for the unexpired portion of the term.



**SECTION 11-2 MEETINGS OF THE HISTORICAL  
COMMISSION; REPORTS TO COUNCIL**

The Commission shall meet at a minimum quarterly. A majority of the Commission shall constitute a quorum and any action taken at any meeting shall require the affirmative vote of a majority of the Commission. The members shall provide accurate and complete minutes of their meetings and make an annual report to the Borough Council.

**SECTION 11-3 POWERS AND DUTIES OF THE HISTORICAL COMMISSION.**

The Historical Commission shall have, in addition to the aforementioned duties, the following powers and duties:

(a) To conduct a survey of buildings for the purpose of determining those of historical and/or architectural significance and pertinent facts about them; and to maintain and periodically revise the detailed listings of historic sites and buildings and data about them, appropriately classified with respect to National, State or Local significance, and to period or field of interest, including cultural characteristics of the Borough of the life of an individual significant in the past and associated with the Borough.

(b) To propose, as deemed appropriate, the establishment of historical districts and revisions to existing historic districts located in the Borough of Darby.

(c) To formulate recommendations concerning the establishment of and appropriate system of markers for selected historic and/or architectural sites and buildings including proposals for the installation and care of such historic markers.

(d) To formulate recommendations concerning the preparation and publication of maps, brochures and descriptive material about the history of Darby Borough and/or its historic and architectural sites.

(e) To cooperate with and to advise the Borough of Darby, Borough Planning Commission and any other agencies or boards in matters involving historically and/or architecturally significant sites and buildings (such as appropriate land usage, parking facilities and signs, as well as adherence to lot dimensional regulations and minimum structural standards).



(f) To cooperate with and enlist assistance from the National Park Service, the National Trust for Historic Preservation, the Pennsylvania Historical and Museum Commission and other agencies, both public and/or private, from time to time concerned with historic sites and buildings located within the Borough.

(g) To advise owners of historical buildings on problems of preservation.

(h) To promote public interest in the purpose of this ordinance by carrying on a public relations program.

(i) To testify before Boards, Commissions and Borough Council on any matter affecting historically and architecturally significant property, structures and/or areas located within the Borough of Darby.

(j) To make recommendations to the Darby Borough Council and/or the Darby Borough Planning Commission on guidelines for alterations, new construction, demolition or relocation of landmarks or property and structures within the Borough of Darby.

#### **SECTION 11-4 ORGANIZATION: RULES AND REGULATIONS.**

The Historical Commission shall immediately hereafter have an organizational meeting and shall elect a chairperson, secretary and other such officers as it shall desire. The said Historical Board shall prepare such rules and regulations as it shall deem proper, including, but not exclusively, a requirement of regular periodic meetings, provided, however, that such rules and regulations shall not in any way be in conflict with the terms of this Chapter, the Code of Ordinances for the Borough of Darby, the Pennsylvania Borough Code or any other laws or statutes of the Commonwealth of Pennsylvania.

Adopted this 5<sup>th</sup> day of November 2003 as amended after  
publication in a newspaper of general circulation and a motion  
to approve passed by Darby Borough Council

---

Paula Brown  
Mayor

---

Angela Maskart  
President

---

Attest  
Borough Secretary